

Pre-Screening Application

INSTRUCTIONS

This Pre-Screening Application is to obtain truthful answers. Please complete all portions fully and accurately. If it is determined you are a viable candidate and positions are available, you will be contacted. PLEASE NOTE: An applicant may be disqualified at any time due to: incomplete information; untruthfulness; false or disqualifying written or spoken statements; disqualifying information obtained during the background investigation; or an unacceptable drug screen, polygraph, physical examination, or psychological evaluation results.

Which position are you applying for?

Personal History

Last Name

First Name

Middle Name

Alias/Maiden

SSN

Date of Birth

Address 1

Address 2

City

State

Zip Code

Home Phone

Cell Phone

Work Phone

E-mail

DISQUALIFIERS

Illegal Drug Use/Experimentation

An applicant must **NOT** have:

- Used, tried, possessed, or experimented with marijuana within the past 12 months. Applicants who have limited experimental use of marijuana more than 1 year ago may be considered for employment.
- Used, tried, possessed, or experimented with any illegal drug/controlled substance, other than marijuana, in the past 5 years. Applicants who have limited experimental use more than 5 years ago may be considered on a case by case basis.
- Sold or delivered any illegal drug/controlled substance at anytime.

Arrest/Criminal History

An applicant who pleads guilty or nolo contendere (no contest) to, or is found guilty of any felony or guilty of a misdemeanor involving perjury or a false statement, is **NOT** eligible for employment even if the sentence was suspended or adjudication was withheld by the judge.

Driving History

During the 3 years prior to application, an applicant must **NOT** have accumulated more than 12 points on their driver's license, or have a driving record that reflects repeated offenses and a flagrant disregard for traffic laws.

During the 5 years prior to application, an applicant must **NOT** have had:

- Their driver's license suspended more than once for either nonpayment of insurance, or for nonpayment of traffic fines
- Their driver's license suspended or revoked more than once for traffic violations
- A conviction of, or pled to, "Fleeing or Attempting to Elude" a law enforcement officer
- A conviction of, or pled to, "Driving Under the Influence"

Military History

An applicant who has served in the armed forces, **MUST** have received an Honorable Discharge and be able to provide a copy of their discharge certificate and DD Form 214 indicating the character of, and reason for, discharge.

Please answer Yes or No to the following questions

1. Are you at least 19 years of age?

Yes No

2. Are you a United States citizen?

Yes No

3. Do you have a valid Florida Driver's License?

D/L #

Yes No

4. Do you hold a FDLE certificate OR are you currently enrolled in a law enforcement academy?

Yes No

If you are enrolled in an academy, please give the graduation date:

5. Have you ever had a driver's license in another state?

Yes No

If so, please list

6. Do you have 12 or more points on your license in the past 3 years?

Yes No

7. Have you been charged with or convicted of a DUI in the past five years?

Yes No

8. Has your driver's license ever been suspended or revoked?

Yes No

9. Have you ever been arrested, charged, or convicted of a felony?

Yes No

10. Have you ever been arrested, charged, or convicted of a misdemeanor?

Yes No

11. Have you used Marijuana within the last 12 months?

Yes No

12. Have you used any other illegal drug (including steroids) in the past five years?

Yes No

13. Have you been terminated, suspended, or asked to resign from any job?

Yes No

14. Have you ever had an application to a Law Enforcement or Corrections agency rejected?

Yes No

15. If you served in the armed forces, was your discharge anything other than Honorable?
(select "No" if this question does not apply)

Yes No

16. Did you graduate from High School or do you possess a GED?

Yes No

17. Did you graduate from a college or university?

If so, please list your major:

Yes No

18. Is the applicant claiming veteran's employment preference?

Yes No

Additional Information

If you answered yes to question(s) 6-15, please give complete details related to the circumstance(s). Failure to do so may exclude you for further consideration.

Employment History

Describe the last four (4) jobs you have held, including experience in the military, part time, temporary, or volunteer work, even if the company is no longer in business. Begin with your present or most recent employment. If you have worked in law enforcement previously (even if it was more than four jobs ago), please include that information (use the "Additional Employment Information" section).

Employer

From Date

To Date

Address 1

Phone

Address 2

Type of Business

City

State

Zip Code

Position Held

Reason for Leaving

Employer

From Date

To Date

Address 1

Phone

Address 2

Type of Business

City

State

Zip Code

Position Held

Reason for Leaving

Employer

From Date

To Date

Address 1

Phone

Address 2

Type of Business

City

State

Zip Code

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From Date

To Date

Address 1

Phone

Address 2

Type of Business

City

State

Zip Code

Position Held

Reason for Leaving

Additional Employment Information

I am aware that any omissions, falsifications, misstatements, or misrepresentations above may disqualify me for employment consideration, and, if I am hired, may be grounds for termination at a later date. I understand that any information that I give may be investigated as allowed by law. I consent to the release of information about my ability, employment history, and fitness for employment by employers, school, law enforcement agencies, and other individuals and organizations to investigators, personnel staff, and other authorized employees of the Wauchula Police Department for employment purposes. This consent shall continue to be effective during my employment if I am hired. I understand that applications submitted for employment are public records except as exempted above. I certify that to the best of my knowledge and belief all of the statements contained herein and on any attachments are true, correct, complete, and made in good faith.

The Wauchula Police Department and City of Wauchula provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, The Wauchula Police Department and City of Wauchula complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

The Wauchula Police Department and City of Wauchula expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of The Wauchula Police Department and City of Wauchula's employees to perform their job duties may result in discipline up to and including discharge.

Signature

E-mail
